

OFFICIAL MINUTES

of a Regular meeting of the Board of Directors of the Kiwanis Club of
Healdsburg, held at R. Lehrmann home on April 3, 1991

Meeting called to order by Pres. Rich Lehrmann

The following Members of the Board of Directors were present: J. Brandt, C. Elze, B. Allen,
T. Etheredge, E. Biasotti, R. Baskin, A. Santucci, B. Collins.

Guests Michael Shelton, Vince Dougherty

ORDER OF BUSINESS

- 1. Roll Call
 - 2. Approval of Minutes of Previous Meeting
 - 3. Treasurer's Report
 - 4. Reports of Standing and Special Committees
 - 5. Reports of Officers
 - 6. Communications
 - 7. Approval of Monthly Membership and Activity Report
 - 8. Unfinished Business
 - 9. Approval of Bills
 - 10. New Business
2. Moved and seconded to ^{approve} minutes of last meeting. Carried.
3. Al Peterson gave reports for Feb. and March. Moved and seconded to approve treasurers reports. Carried. Al Peterson presented report comparing actual club disbursements with budgeted items at half-way point in current term. Report indicated that club is solvent and in most areas close to budget. Al commented that this kind of report is very time-consuming to produce. The BOD thanked Al for his work. BOD consences was that this report is a useful overview of the Club budget.
4. Committee reports:
Election Comm. B. Collins. Nominations are all in. Committee is ready for elections at the next Club meeting.
- Physical Fitness, Vince Dougherty. Vince reported he is arrangeing a trip to a Giants game on Kiwanis Day, June 15. Vince will get sign-ups and organize the trip. Vince also reported he will be looking for participants in two upcoming golf tournements and he is still looking for bowling team members.
- Membership, Ted Etheredge. Ted proposed Mr. Robert Santucci for membership. His sponsors are Ted Etheredge and Arnold Santucci. Motion to accept Mr. Robert Santucci made, seconded and carried.
- Ted passed out application cards to BOD members to have available when needed.
- Pres. Rich discussed plans for making May a "new member drive" month. Ted will make announcements at Club meetings.
- Pancake Breakfast, Brandt, Peterson. JACK REPORTED ON A successful Annual Pancake Breakfast. Jack expressed thanks to all who participated. Al Peterson gave a preliminary report on income and expenses. The BOD thanked Jack for an excellent job. Jack and Pres. Rich will send a letter of thanks to each Key Club member who worked. A final report will be given next month.
- Scholarship Committee, Arnold Santucci. Arnold first explained how the Kiwanis Scholarship committee met with the High School Counselors to determine criteria for who would get awards. Basic criteria are scholastic achievement and need. Need includes determining which students are clearly elegendible for government and/or college assistance and

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eliminating them from competition. School Counselors inform students about available grants and do initial screening. The Kiwanis committee then conducts interviews and makes final awards decisions.

This year the Scholarship committee recommends making four awards. A \$1000.00 award based on academic achievement to a student who is continuing his/her education. A \$500.00 runner-up award based on the same criteria. A \$500.00 award for vocational achievement for a continuing student and a \$500.00 runner-up award, also for vocational achievement to a continuing student.

The committee also recommends a commorative plaque be given to each recipiant.

The scholarship fund has \$2235.00 for awards this year. The Scholarship committee requested \$265.00 from Club project funds to make up the needed amount, Motion made, seconded and carried to allocate \$265.00 to the scholarship fund.

Scholarship committee will report on awards recipients at a future meeting.

5. Secretary reported oral resignations made at Club meetings by Bob Garfat and Bill Hayes. Motion made and seconded to accept resignations. Carried.

Letter of resignation read from Frank Wilson. He cites pressing business duties prevent him from attending Club meetings. Motion made and seconded to accept Frank's resignation. Carried. Secretary directed to send Frank a letter inviting him to rejoin the Club when his duties permit.

Pres. Rich reported the Healdsburg Club was second in division 32 for March.

Sat., April 13 is Division 32 Council meeting. 12:30 to 2:00 at the Healdsburg library.

Jack Brandt plans to attend the Anaheim convention.

May 10 is the District Governors meeting at Los Robles Lodge.

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8. Unfinished business. Scholarship funds, Al Peterson. Al reviewed a description of a self governed fund. (A Foundation Trust governed by the Healdsburg Kiwanis Club.) Al stated that a Foundation Trust for the Healdsburg funds could be ready within six months. Al recommended that the BOD authorize the formation of Foundation Trust.



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Motion made by J. Brandt, seconded by B. Allen:
 "The Healdsburg Kiwanis Club will take personal charge of it's Scholarship fund by establishing a Foundation Trust to handle Scholarship Fund monies. Scholarship funds are to be invested in fully insured accounts. Kiwanis BOD members are to serve as the Board of Directors for the Foundation Trust." Motion carried. Al Peterson was directed by the BOD to establish the new Foundation. After establishment of the Foundation, Scholarship funds will be transferred to the new Foundation.

Plaque for original caterers, E. Biasotti. Ernie has not received the list of names for the plaque. Further action tabled until complete list is received.

Special Olympics, R. Alves
 Rick is now working with the project leaders. He will invite help at future Club meetings.

Risk Management Insurance, J. Brandt/A. Peterson.
 Jack and Al will report next month.

Student of the Month, K. Hahn.
 Kurt will report next month.

Kiwanis Sponsored Dances, A. Peterson.
 Al has done a lengthy investigation of this potential project. He has found that School officials and students feel there are sufficient dances during the school year. Additional dances should be in Summer; There are many, many serious responsibilities associated with this kind of program: A High School student's club is definetly needed as a core sponsor. This would be hard to find during Summer months. Al reccomends that unless the schools or the City make a specific request for assistance, the program be dropped. BOD members agreed to drop this program.

Oxford English Dictionary Dedication, R. Lehrmann.
 Pres. Rich will contact Ed Deas to complete this project.

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10. New business.
 A. Peterson. One member delinquent in dues.
 Ben Collins will handle

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Pres. Rich. Request for special entertainment during June. BOD felt subject too sensitive. Pres. Rich. to handle.

Pres. Rich. Key Club wishes to borrow portable food booth for FFA fair. BOD approved use. Ken Turnbow will be asked to assist Key Club.

Pres. Rich. Should High School Valedictorian be asked to give his address at a Club meeting? Pres. Rich to contact Key Club chairman Barclay Nalley.

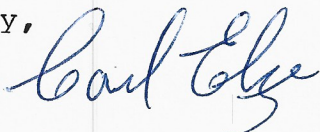
Pres. Rich. Request from Windsor schools for money to send students to Ashland Oregon for field trip. BOD declined to give funds to school outside Healdsburg.

Pres. Rich. Request for \$400.00 from Boys/Girls club for scholarships (memberships) for needy children. Motion made and seconded to send requested money. Carried.

Ben Collins. Request for funds to help sponsor dinner for returning "Desert Storm" troops. Also, help is requested for setting up and taking down portable tables. Moved and seconded to support dinner plans and to contribute up to \$100.00. Carried. B. Collins and T. Etheredge to attend planning meeting and determine amount of Kiwanis contribution. Sign up sheet to help with tables to be circulated at Club meetings.

Vince Dougherty. Vince would like to generate plans to assist elderly people in the community who need help. Board requested more specifics. Tabled for next meeting.

Respectfully,



Carl Elze, Secretary

